

**POMPTON LAKES BOARD OF HEALTH  
MEETING MINUTES – DECEMBER 5, 2022**

The following are the minutes of the Meeting of The Pompton Lakes Board of Health, dated December 5, 2022, that was held in the Municipal Building located at 25 Lenox Avenue, Pompton Lakes, N.J. and was called to order at 6:41 p.m.

**CALL TO ORDER:** By President Valerie Quigley

**SUNSHINE LAW STATEMENT:** “In conformance with the Open Public Meetings Act, notice of this meeting of the Board of Health of the Borough of Pompton Lakes has been posted on the bulletin board in the Municipal building and mailed to the Suburban Trends.”

**SALUTE TO FLAG:**

**ROLL CALL:** The following members were present: President Valerie Quigley, Vice President Greg Smith, Kathleen Cole, Janice Deevy, and Michael Morris. Also in attendance was Health Officer Mary Ann Orapello, REHS Luis Giraldo, REHS Gabby Durand, REHS Nancy Immediato, and Municipal Clerk Elizabeth Brandsness. Mayor Serra, Jessica Freer, and Kelley Halewicz, and Maria Kent were excused from the meeting.

**APPROVAL OF MINUTES:** Mr. Smith motioned to accept the September 12, 2022 minutes into the record. Mr. Morris seconded the motion. All voted in favor of motion.

**ORDINANCE BOH #22-01**

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER BH: 7-1, “FEES ESTABLISHED” BY THE BOARD OF HEALTH OF THE BOROUGH OF POMPTON LAKES”**

Motion to Approve Ordinance #BOH-22-01 for Adoption by Mr. Morris, Second by Ms. Cole.

Discussion

Members discussed the risk categories and alerting business food establishments of the change in the fee structure. MaryAnn Orapello, Health Officer and Luis Giraldo, REHS responded and provided the Risk Categories for Retail Food Establishments and the fee structure. Ms. Brandsness stated a letter would be included with the renewal application advising business food establishments of their risk category as well as the fees.

Roll Call: Kathleen Cole, Yes, Janice Deevy, Yes, Jessica Freer Excused, Kelley Halewicz, Excused, Michael Morris, Yes, Valerie Quigley Yes, Greg Smith Yes.

**PUBLIC HEARING:** Motion made to open the meeting to the public by Mr. Smith. Motion seconded by Ms. Cole. All voted in favor. Motion made to close the meeting to the public by Ms. Deevy and seconded by Mr. Morris. All voted in favor.

**COMMITTEE REPORTS:** None

- **Ordinance**
- **Finance**
- **Personnel**

**STAFF REPORTS:**

- Ms. Brandsness stated future reports would be provided through a report to include the date and inspection status. Members requested additional information for a business that has received a violation.

**OLD BUSINESS:**

- Members questioned the status for an abandon home on Van Avenue and the procedure for property maintenance. It was also discussed and determined that some of the rat complaints received generate in areas that are in close proximity of homes that are not maintained. The Health Officer, MaryAnn Orapello, offered some guidance and questioned whether rodents were abated prior and during to demo as well. The Board ask Ms. Brandsness to contact the Building Inspector to question whether rodents were abated prior to Demo and educational information will be provided to the public on the website.

**NEW BUSINESS:**

- Ms. Brandsness stated the Public Nurse would assist with providing Public Health Education. Further details to follow.

**CORRESPONDENCE:**

- None

**PRIVILEGE OF THE FLOOR:**

- None

**ADJOURNMENT:** Motion made by Ms. Quigley to adjourn the meeting. Motion seconded by Ms. Cole. All voted in favor. The meeting adjourned at 6:56 p.m.