

## LIBRARY MINUTES

April 17, 2023

The April regular monthly meeting of the Pompton Lakes Public Library was called to order by Anne Keating at 7:00 p.m. on Monday, April 17, 2023, in the meeting room of the Pompton Lakes Library, 333 Wanaque Avenue, Pompton Lakes, NJ 07442. The statement of compliance was read.

**Present:** Brianne Ahlborn, Ms. Sheryl Bossak (V)\*, Mrs. Margaret Kaffka, Mrs. Anne Keating, Mrs. Lisa Kihlberg, Ms. Melissa Serra, Mr. Michael Drazek, Director, Councilman Erik DeLine  
\*(V-Virtual)

**Absent:** Dr. Jayne Tanis

**Minutes:** The March 2023 regular meeting minutes were examined. A motion was made by Sheryl Bossak to accept the minutes, seconded by Lisa Kihlberg, carried.

### **Collection and Finance**

Collection report and bill lists were reviewed. Michael commented that collections had a slight increase again, mostly in the children's collection. Bill list included installation of fire alarm and PALS Plus quarterly bill, which made up most of the fees for this month.

A motion was made to approve payment of the Budget 2023 Bills on the April 2023 Bill List from the Borough Checking account by Anne Keating, seconded by Margaret Kaffka, carried.

A motion was made to approve payment of the Budget 2023 Bills on the Library portion of the April 2023 Bill List from the Library Checking account by Lisa Kihlberg, seconded by Sheryl Bossak, carried.

### **Director's Report**

The Director's Report was reviewed. Discussions followed. Michael advised that the fire alarms have been installed and passed inspection. The irrigation system has been set up to water the landscaping. Children's programs have started, chess, poets, Mahjong, and book discussion groups continue to meet. The BID's paint and plant event is scheduled for May 13, 2023, at which time the Friends of the Library will also hold a book sale. PALS Plus proposing new by-laws and will debut a new website in May. The website has not been updated in more than a decade. It will include several new features including enhanced directions, job listings, and updated listing of library services and offerings.

**Meeting Opened for Public Comments** – The meeting was opened for public comments at 7:11pm.

PRIDE Month Event – Helene Zablocki and Heather Schimmel presented a request for use of library grounds to have a PRIDE event to be held Saturday, June 24, 2023, from 1 to 5pm. It was noted that a proclamation signed by the Mayor and Council recognizes June as PRIDE month. The event will include but not limited to face painting, rainbow themed crafts and a candy board. In addition, the governing body will be invited to speak. The event planners will reach out to the high school as well. It was understood that insurance will be required for the event. Helene mentioned that she would like to see this event be taken over by the Pompton Lakes Borough and eventually create a PRIDE Committee. Further discussion reviewed the borough attorney's legal advice, determining that important criteria would be met, including not interfering with library operations, general value to Pompton Lakes residents, use of library facilities will not be directly related to its purpose, the event planners will be responsible for liability insurance, a fee will be assessed if necessary, and a signed agreement stating as such. Concerns were voiced about possibly needing security. The event planners will consider all contingencies. A motion was made by Anne Keating to give permission to the Democratic PRIDE Committee for use of the library property on Saturday June 24<sup>th</sup>, with a rain date of June 25<sup>th</sup>, for use of a non-political LGBTQ event, seconded by Sheryl Bossak, all in favor.

### **Friends of the Library Report**

Shirley reported on behalf of the Friends of the Library. National Library Week is 4/23-4/29/23. The Friends of the Library will present Cardinal Café gift certificates to library staff on Tuesday, April 25, 2023, which is National Library Day. The book sale will be on May 13, 2023, same day as Paint and Plant event planned at the library. High School digitization for the years 1966 to 2023 has received eighteen sponsors. Target was to get 23 sponsors. The summer film

series will be all about family musicals. They will start at the end of August after the BID concert series ends and when it starts to get darker earlier. Permanent signs will be acquired to indicate that the outdoor library plants are maintained by the Friends group. Application has been submitted to AARP grant program to be used for purchase of new benches to replace the cement ones. The plan is to purchase similar ones to the one the Pompton Lakes Woman's Club donated. Keith Lockwood will be contacted to discuss a 12-week sign language program to be held Fridays after 5pm. More details to follow. Museum passes have become too expensive to maintain as an option to offer members. Shirley mentioned that Mary Stringfield, a generous donor recently passed away. PALS Plus has discussed how Friends Groups can help each other out. Next meeting is scheduled for May 1, 2023, at 6pm.

### **Old Business**

Book Drop – New book drop will need to be ordered soon. Michael will research the best options and most effective placement of it.

Electronic Boards – Michael continues to research the best electronic boards to purchase with the generous donation from the Pompton Lakes Woman's Club. Updates to follow.

### **New Business**

Local Government Ethics Law Financial Disclosure Statement – Michael reminded board members that financial statements need to be filed online by April 30, 2023.

Review of By Laws – After reviewing the borough attorney's recommendations of our current by-laws on public use of library grounds, it was determined the wording of criteria number two should be amended and will be discussed at the next meeting.

**Meeting Closed for Public Comments** – Being that there were no public comments or questions, the open portion of the meeting was closed at 7:54pm.

**Meeting Adjourned** – A motion was made to adjourn the meeting at 7:55pm by Anne Keating, seconded by Lisa Kihlberg, carried.

The next meeting is scheduled for May 15, 2023, at 7:00 p.m.