

LIBRARY MINUTES

January 23, 2023

The January regular monthly meeting of the Pompton Lakes Public Library was called to order by Margaret Kaffka at 7:12 p.m. on Monday, January 23, 2023, in the meeting room of the Pompton Lakes Library, 333 Wanaque Avenue, Pompton Lakes, NJ 07442. The statement of compliance was read.

Present: Mrs. Margaret Kaffka, Ms. Sheryl Bossak (V)*, Mrs. Lisa Kihlberg, Ms. Melissa Serra, Dr. Jayne Tanis, Mr. Michael Drazek, Director, Councilman Erik DeLine (V)* - *(V-Virtual)

Absent: Brianne Ahlborn, Mrs. Anne Keating

Minutes: The December 2022 regular meeting minutes were examined. A motion was made by Dr. Jayne Tanis to accept the minutes, seconded by Margaret Kaffka, carried.

Meeting Opened for Public Comments – The meeting was opened for public comments at 7:13pm.

Collection and Finance

Collection report and bill lists were reviewed. Michael commented that collections are down due to the holidays, which is nothing out of the ordinary. However, annual circulation is 3,000 more than last year. He noted that online resources are being used more. Revenue from fines is lower now that there are automatic renewals. But we still get some revenue from fax and photo copy requests. As we get closer to tax time that may increase. In addition, with the new printer, visitors are able to print from their phones when connected to the library Wi-Fi. It was noted that the January bill list is a bit higher than usual because of the longer span between meetings.

A motion was made to approve payment of the Budget 2023 Bills on the January 2023 Bill List from the Borough Checking account by Lisa Kihlberg, seconded by Melissa Serra, carried.

Director's Report

The Director's Report was reviewed. Discussions followed. Michael explained that the sump pump will need to be replaced. It started to smoke and he needed to use a fire extinguisher to put it out. Summer reading program was not as busy, but picked up again in the fall. Storytime has just started. Winterfest was held on January 14th. Smores fire pits were set up on the library lawn along with a DJ and snowmachine. Michael shared that PALS Plus has introduced two new consortiums including foreign languages and new Americans to help prepare them for reading and writing.

Friends of the Library Report

Shirley reported on behalf of the Friends of the Library. The treasury report is at \$9,138. There are a total of ten members. Library staff thanked us for their gifts. Passaic County grant money has been received. Shirley explained that they will be applying for this year's grant opportunities soon. During Winterfest on January 14th, a tent was set up from 3-6pm selling books and advertising upcoming movie series Slum Dog Millionaire. January newsletter was sent out January 15th with a look back on 2022 and request for donations. Members discussed possible upcoming events including a book talk for the spring. Next meeting is scheduled for February 9, 2023 at 6pm.

New Business

New Addition Smoke Detectors – Michael explained that currently there are no smoke detectors in the new bathroom/entryway addition and feels that there should be. Board members agreed. The proposal presented by Michael was reviewed and discussion followed. Lisa Kihlberg motioned to approve purchase of Ultrasafe Security Systems proposal for \$2200, seconded by Sheryl Bossak, all in favor. It was noted that State Aid monies can be used for the purchase.

Mandle CD – Michael explained Mandel CD is up for renewal on February 3, 2023. Interest earned is used for summer reading programs. However, with lower interest rates in recent years we are not getting as much as we used to. Current CD rates were reviewed noticing that a 14- or 18-month CD would earn more. Melissa made a motion to roll the CD over to the 18-month higher interest rate of 3.92%, seconded by Lisa Kihlberg, all in favor.

Bank Signature Cards – No update needed. Elected officers remain the same as the previous year.

NJ Library Trustee Association Renewal for 2023 – Annual fee of \$20 includes access to webinars and trustee secretary receiving updates through email. Melissa made a motion to approve the purchase of one membership to the NJ Library Trustee Association, seconded by Dr. Jayne Tanis, all in favor.

Meeting Opened for Public Comments – The meeting was opened for public comments at 7:52pm. Being that there were no public comments or questions, the open portion of the meeting was closed at 7:53pm.

Meeting Adjourned – A motion was made to adjourn the meeting at 7:53pm by Lisa Kihlberg, seconded by Margaret Kaffka, carried.

The next meeting is scheduled for February 27, 2023, at 7:00 p.m.