

## **MINUTES OF THE OCTOBER 24, 2018 REGULAR COUNCIL MEETING**

The following are the Minutes of the October 24, 2018 Regular Meeting of the Mayor and Council of the Borough of Pompton Lakes that was held in the Council Meeting room of the Municipal Building, 25 Lenox Avenue, Pompton Lakes, New Jersey and was called to order at 7:30 P.M.

Mayor Michael Serra opened the Meeting and led participants in saluting the flag.

Mayor Serra then read the Open Public Meeting Law Statement of Compliance.

A Roll Call indicated the following members were present: Mayor Michael Serra, Council President Terri Reicher, Councilmen William Baig, Erik DeLine, Frank Jaconetta, Ekamon Venin and Councilwoman Jennifer Polidori.

Also present were Borough Attorney, Joseph MacMahon, Borough Administrator, Kevin Boyle and Borough Clerk, Elizabeth Brandsness.

### **MAYOR PRESENTATIONS AND UPDATES:**

#### **Retirement of Environmental Officer, Ed Merrill**

Mayor Serra invited Mr. Merrill to come forward to present him with a plaque recognizing his service to the community for over the past twenty-five years. Mayor Serra spoke about his first encounter and experience with Mr. Merrill when he moved to town seeking information on the community and stated Mr. Merrill was accommodating and provided him with a detailed response and a better understanding for environmental issues within the community.

Mr. Merrill said it was an honor and privilege to serve the town particularly with environmental causes. Mr. Merrill said he hopes to pass on this legacy to generations to come.

Mayor and Council acknowledged Mr. Merrill for his years of service and his many accomplishments. Mayor and Council congratulated Mr. Merrill and wished him well as he retires from the Borough.

### **PUBLIC COMMENTS:**

Motion moved by Councilman DeLine, second by Councilman Jaconetta to open the Meeting for Public Comments. All voted in favor of the motion.

#### **RANDY HINTON, Montclair Avenue**

Mr. Hinton thanked Mr. Merrill for his service and wished him well in his retirement.

#### **MARIA KENT, 17 Glen Court**

Ms. Kent commented on the retirement of Mr. Merrill and acknowledged his commitment and service for the community. Ms. Kent expressed her appreciation and stated Mr. Merrill was an advocate for the environment.

#### **ABBY NOVAK, Whitney Avenue**

Ms. Novak thanked Mr. Merrill for his dedication and service for the community. Ms. Novak acknowledged the involvement of Mr. Merrill's family that began long ago and the legacy his family provided in the past.

Motion moved by Councilwoman Reicher, second by Councilman Baig to close the Meeting for Public Comments. All voted in favor of the motion.

**MINUTES:**

Motion moved by Councilman DeLine, second by Councilman Polidori to approve the Regular Meeting Minutes of October 10, 2018. All voted in favor of the motion. Councilman Venin voted present.

**BILL LISTS**

Current Fund	\$ 2,463,284.98
Capital Fund	\$ 6,353.58
Recreation Trust	\$ 357.50
Unemployment	\$ -0-
Dog Trust Account	\$ 75.00
Other Trust Account	\$ 5,543.35
Clerk's Account	\$ -0-
Open Space Trust	\$ -0-

Motion moved by Councilman DeLine, second by Councilman Baig to approve the Bill Lists. All voted in favor of the motion.

**PETITIONS: None****CONSENT AGENDA:**

*(No Council Members Required Any Resolutions To Be Pulled from The Consent Agenda for Separate Action)*

**WHEREAS**, the Mayor and Council of the Borough of Pompton Lakes has reviewed the Consent Agenda consisting of various proposed Resolutions, and

**WHEREAS**, the Mayor and Council of the Borough of Pompton Lakes does not desire to remove any Resolutions for individual action from that Agenda,

**NOW, THEREFORE, BE IT RESOLVED** that the following Resolutions on the Consent Agenda are hereby approved:

1. Resolution 18-188 Approving Appointment Of Full-Time Crossing Guard

Motion moved by Councilman DeLine, second by Councilman Jaconetta to approve the Consent Agenda. All voted in favor of the motion.

**RESOLUTION NO. 18-188**

**WHEREAS**, the Chief of Police has advised Mayor and Council that a full-time crossing guard position has become available due to a vacancy; and

**WHEREAS**, the Chief of Police has recommended Mrs. Marilyn Lane who is currently a part-time crossing guard and has performed well be appointed to full-time status; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Pompton Lakes that:

1. Mrs. Marilyn Lane is hereby appointed to full-time crossing guard status effective September 1, 2018;
2. Compensation to be paid to Mrs. Marilyn Lane shall be in accordance with the collective bargaining agreement between the Borough and Communications Workers of America AFL-CIO;

**RESOLUTIONS FOR SEPARATE ACTION: NONE****ORDINANCES:**

**ORDINANCES FOR FIRST READING AND INTRODUCTION:**

*(Ordinance will be presented for second reading and final adoption on November 7, 2018)*

**ORDINANCE 18-23****AN ORDINANCE AMENDING §§190-83A AND 190-84A ADDING BLOCK 6300 LOT 7, 11 LENOX AVENUE, TO THE DOWNTOWN REDEVELOPMENT AREA IN THE DRA-1 ZONE**

Mr. MacMahon explained the Ordinance was recommended by the Planning Board and will add 11 Lenox Avenue to the zoning requirements in the downtown redevelopment zone since the property has been determined to be a property in need of redevelopment.

Motion moved by Councilwoman Reicher, second by Councilman Baig to approve Ordinance No. 18-23 for Introduction.

**Roll Call: Councilman Jaconetta Yes, Councilwoman Polidori Yes, Councilwoman Reicher, Yes, Councilman Venin, Yes, Councilman Baig, Yes, Councilman DeLine, Yes.**

**ORDINANCE 18-24****AN ORDINANCE REPLACING BOROUGH ADMINISTRATIVE CODE SECTIONS 7-7.1 THROUGH 7-7.10**

Mr. MacMahon explained the Ordinance replaces current chapters of the Administrative Code that address traffic controls for streets and highways under construction or maintenance within the Borough. Mr. MacMahon noted the changes were requested by the Chief of Police.

Motion moved by Councilman Jaconetta, second by Councilwoman Reicher to approve Ordinance No. 18-24 for Introduction.

**Roll Call: Councilman Jaconetta Yes, Councilwoman Polidori Yes, Councilwoman Reicher, Yes, Councilman Venin, Yes, Councilman Baig, Yes, Councilman DeLine, Yes.**

**ORDINANCE 18-25****AN ORDINANCE AMENDING ADMINISTRATIVE CODE §7-13-H WITH RESPECT TO METERED PARKING ON FRIDAYS**

Mr. MacMahon stated the Ordinance changes the time for metered parking on Fridays from 9:00pm to 6:00pm.

Motion moved by Councilwoman Reicher, second by Councilman Venin to approve Ordinance No. 18-25 for Introduction.

**Roll Call: Councilman Jaconetta Yes, Councilwoman Polidori, Yes, Councilwoman Reicher, Yes, Councilman Venin, Yes, Councilman Baig, Yes, Councilman DeLine, Yes.**

**ORDINANCES FOR SECOND READING AND FINAL ADOPTION:**

*(These Ordinances have been advertised and posted on the Municipal Bulletin Board)*

**ORDINANCE NO. 18-22****AN ORDINANCE AMENDING THE REDEVELOPMENT PLAN FOR DOWNTOWN POMPTON LAKES, AMENDING ORDINANCE NUMBER 09-01 (AS SUBSEQUENTLY AMENDED) BY ADDING CERTAIN PROPERTIES (BLOCK 6300 LOT 7) 11 LENOX AVENUE TO THE DOWNTOWN POMPTON LAKES REDEVELOPMENT**

Mr. MacMahon stated the Ordinance would amend the downtown Redevelopment Plan that was established in 2009 by adding to it, the property indicated on the Ordinance.

Motion moved by Councilman DeLine, second by Councilman Venin to open the meeting for public comment on Ordinance No. 18-22. All voted in favor of the motion.

No one from the public wished to make a comment on Ordinance 18-22.

Motion moved by Councilwoman Reicher, second by Councilman DeLine to close the Meeting for public comments. All voted in favor of the motion.

Motion moved by Councilman Baig, second by Councilman Polidori to approve Ordinance No. 18-22 for Final Adoption.

**Roll Call: Councilman Jaconetta Yes, Councilwoman Polidori Yes, Councilwoman Reicher, Yes, Councilman Venin, Yes, Councilman Baig, Yes, Councilman DeLine, Yes.**

**MAYOR MICHAEL SERRA:**

Motion moved by Mayor Serra, second by Councilman DeLine to appoint Laura Jennings to the position of Commission Member, Class C on the Historic Commission to fill an unexpired term through December 31, 2021. All voted in favor of the motion.

Motion moved by Mayor Serra, second by Councilman DeLine to appoint Keith Lockwood to the position of Alternate #2 on the Historic Commission to fill an unexpired term through December 31, 2018. All voted in favor of the motion.

Mayor Serra reported on the following.

- attended an Eagle Scout Ceremony
- met with the Highlands Council
- attended the Halloween Hunt and thanked the Recreation Commission for their service to the community
- attended the Girl Scouts Fall Festival over the weekend at Hershfield Park
- negotiations will be held next Friday with the radio station
- the Toys for Tots train will arrive on December 1, 2018. The Holiday Stroll, also on December 1, 2018 will begin at 4:30pm with the parade and the tree lighting ceremony will be held at approximately 5:30pm at the Library.

**COUNCILWOMAN REICHER:**

Councilwoman Reicher reported on the following.

- announced the community retirement dinner for Mr. Merrill on November 8, 2018 and anyone interested in attending should contact Maria Kent or Julie Doncoes
- expressed her condolences to Mr. Boyle on the death of his father
- commented on a colleague who was recently killed in a bicycle accident and reminded the community of the importance of bicycle safety. Councilwoman Reicher encouraged additional programs to bring awareness and emphasize bike safety.
- commented on holiday programs and additional funds allocated by the Business Improvement District for holiday lighting
- the Police Department would be addressing drivers who speed and neglect pedestrians in crosswalks in the Borough. Councilwoman Reicher cautioned drivers to become more aware of pedestrians crossing on town roads.
- commented on the Eagle Scout ceremony she attended with Mayor Serra and the significance and achievement associated with the award
- she and Councilwoman Polidori volunteered their assistance at the Girl Scout fall festival
- spoke about her daughter and her passion for the protection of the environment. Councilwoman Reicher stated the retirement of Mr. Merrill brought to mind her daughter's favorite environmental phrase "those who wander are not always lost."
- a listing of businesses accepting toys for Toys for Tots holiday gift program would be forthcoming

**COUNCILMAN DELINE:**

Councilman DeLine reported on the following.

- attended the Chamber of Commerce Classic Car Show and commented on the number of attendees for the event
- the mapping in the kiosks located on the trails are in need of replacement and the county will provide the keys and replacement maps along with additional information regarding hiking events for the kiosks
- Councilman DeLine acknowledged Mr. Merrill for his efforts when the trails were first created and referenced the blue trail named in his honor, “the Merrill Trail”
- commented on the Complete Streets Plan to improve bicycle and pedestrian safety. Councilman DeLine stated the plan has been drafted, will be reviewed at a stakeholders meeting and brought to the public for their comments. After the final review, the plan proceeds to the Planning Board for adoption and eventually placed into the Master Plan.

**COUNCILMAN JACONETTA:**

Councilman Jaconetta reported on the following.

- announced the Recycling Center would be closed on Tuesday, October 30, 2018
- leaf pickup has begun and will continue through December 7, 2018. Twice a week trash pickup will begin on December 10, 2018.
- Councilman Baig and Mr. Evangelista attended the Passaic County OEM meeting with the Local Emergency Planning Committee (LEPC). Councilman Jaconetta said it was noted at the meeting the Pompton Lakes CERT provides immense service to the community and wanted to commend them for all they provide to the town.
- commented on the successful Bid Bucks sale. Councilwoman Reicher stated the Chamber of Commerce is adding additional dates for the sale of Bid Bucks.

Mayor Serra also commented on the number of hours CERT has provided for the community and commended the members for their service. Councilman Jaconetta said the Borough has one of the most active CERT teams and it is helpful for the State to be aware of their accomplishments.

**COUNCILWOMAN POLIDORI**

Councilwoman Polidori reported on the following.

- provided information on an issue the MUA addressed at Carlough Field
- notified Mr. Boyle the DPW will need to assist with some minor repairs at the Library
- openings are available at the Library for story time programs. Registration begins on October 29, 2018 for “Read to a Dog” scheduled for November 7, 2018. On December 1, 2018 from 2-4pm the Library will sponsor their Holly House Tour and tickets will soon be available.
- Commented on the success of the Girl Scout Fall Festival
- thanked the Recreation Commission for their successful Halloween Hunt and thanked the Zonta Club, DJ Joe Vagnetto and DJ Larry for assisting during the Halloween Hunt
- the Recreation Commission reported the upcoming events: Breakfast with Santa on December 8, 2018 and fitness programs that have already begun.
- the Elks Lodge will sponsor a Soccer shoot, Pasta Dinner and Pancake Breakfast
- attended the Rotary Car Show
- will be hosting the “Halloween Kitchen” at Lenox School
- costumes were distributed to Paterson’s School 6 students

**COUNCILMAN VENIN:**

Councilman Venin reported on the following.

- received the City Green Big Dig Municipal Beautification grant for 1,000 daffodil bulbs. The bulb planting along the Morris Canal Greenway is scheduled for Sunday, November 18, 2018 at 10:00am.
- thanked the BID and Artastic for providing Pumpkin Painting at the Library
- congratulated Laura Jennings and Dr. Keith Lockwood on their appointment to the Historic Commission
- announced in 2020 the Borough will be 125 years old and the Historic Commission is currently planning events to acknowledge the anniversary
- Historic Commission is pursuing establishing a Historical Society to raise funds for a potential museum
- the Historic Commission is in need of a Class A member
- a historic walking tour is scheduled for Saturday, November 24 at 10:00am at Pompton Reformed Church
- commented on cyber security/ransomware and stated people may sign up at [www.cyber.nj.gov](http://www.cyber.nj.gov) to receive updates and warnings
- the Prevention Coalition meeting will be held on October 25, 2018 at 7:00pm and is open to residents

Councilwoman Reicher commented on the recent Scarecrow contest and stated the display is located on the Library lawn.

#### **COUNCILMAN BAIG:**

Councilman Baig reported on the following.

- commented on the Police Department report for the month of September
- the Toys for Tots train will arrive on December 1, 2018 at 1:05pm and will depart at 1:50pm. Drop off locations will be posted in November
- the Bid Bucks sale sold out in 1 ½ hours
- the Chamber of Commerce Car Show was very successful
- the Planning Board passed the proposed redevelopment plan for 9 Hamburg Turnpike and recommended the adoption by the Governing Board without any changes
- the Planning Board received the site plan for the Passaic County Department of Economics Development for Lakeside Commons, 3032 Colfax Avenue
- he and Mr. Evangelista attended the pipeline safety program sponsored by Cross Continental Pipeline
- attended the Fire Department Company 3 Pasta Dinner

Mayor Serra announced the follow: Veterans Day Ceremony will be held on November 7, 2018 at 6:30pm in Lenox School; free rabies clinic will be held on November 10, 2018 from 1:00-3:00pm at the firehouse.

#### **JOSEPH MACMAHON, Borough Attorney**

Mr. Ragno had no report.

#### **KEVIN BOYLE, Borough Administrator**

Mr. Boyle reported on the following.

- Crossing Guard Contract -Negotiations Requested
- Millennium Strategies -September Monthly Report
- Northern Region Ed. Services Commission-September Monthly Report
- Pre-Construction Meeting -Cty Lakeside Bridge Report 10/21/18
- Shade Tree Fall Planting RFQ -Vendors Prices Over Budget Grant Extension Requested
- Grant Avenue-Pre Con Meeting-10/19/18
- Morris County JIF - 2019 Budget Presentation

- Summit Avenue Retaining Wall -Pre Con Meeting 10/16/18
- N.J.E.D.A. 21<sup>st</sup> Century Redevelopment Grant-Under Review
- Morris Canal Greenway/Bulb Planting-11/23/18 at 2pm
- PC Office of Tourism -Jan '19 Forum Planned
- Wanaque River Desnagging Project-Update
- Morris Canal Greenway Project-Update plantings in the spring
- PD Monthly Report-September '18
- thanked the Governing Body, Employee Staff and the PBA for kind words and condolences

Mayor Serra reported the Police Department has developed a Traffic Bureau and a full time police officer has been appointed for the downtown area. Mayor Serra cautioned the public to be mindful when driving as traffic violations will be issued.

**TABLED ITEMS: None**

**MEETING OPEN FOR PUBLIC COMMENTS:**

Motion moved by Councilman DeLine, second by Councilwoman Reicher to open the Meeting for Public Comments. All voted in favor of the motion.

**PETER CHAZOTTE, Woodlawn Avenue**

Mr. Chazotte offered his condolences to Mr. Boyle on the passing of his father. Mr. Chazotte requested the Chamber of Commerce consider increasing the number of sales for the Bid Bucks.

Mr. Chazotte commented on the bus transit and the need for expanded busing in this area. Mayor Serra explained Borough is in the process of exploring the transit service and additional express buses for Pompton Lakes. Mayor Serra cautioned the Borough must provide a certain number of customers prior to consideration of additional busing.

Mr. Chazotte commented on redevelopment and questioned if bonding for a parking garage is feasible. Mayor Serra replied he did not think the public would bond for a garage due to possible increases in taxes. Mayor Serra continued and stated parking would be addressed as new development progresses.

Mr. Chazotte expressed his concerns regarding cyber security and thanked Councilman Venin for the information.

**RANDY HINTON, Montclair Avenue**

Mr. Hinton commented on the need for additional parking as redevelopment progresses.

Mr. Hinton commented on recent motor vehicle accidents involving deer and stated residents should be cautious when driving. Mr. Hinton commented on a trip he attended that was arranged by the Golden Agers to West Point. Mayor Serra stated the steel on the chain at West Point was made in Pompton Lakes and Ringwood.

Mr. Hinton commented on the trails and thanked Councilman DeLine for updating the information in the kiosks.

Motion moved by Councilman DeLine, second by Councilman Baig to close the Meeting for Public Comments. All voted in favor of the motion.

**PRIVILEGE OF THE FLOOR: None**

**RESOLUTION TO ADJOURN INTO CLOSED SESSION: None**

**ADJOURNMENT:**

Motion moved by Councilman Jaconetta, second by Councilman Venin to Adjourn the Meeting at 8:44 PM. All voted in favor of the motion.

**ATTEST:** \_\_\_\_\_ **APPROVED BY:** \_\_\_\_\_  
**ELIZABETH BRANDSNESS, RMC** **MICHAEL SERRA**  
**MUNICIPAL CLERK** **MAYOR**

**October 24, 2018**