

## LIBRARY MINUTES

October 15, 2018

The October regular monthly meeting of the Pompton Lakes Public Library was called to order by Anne Keating at 7:33 p.m. on Monday, October 15, 2018 in the meeting room of the Pompton Lakes Library, 333 Wanaque Avenue, Pompton Lakes, NJ 07442. The statement of compliance was read.

**Present:** Ms. Sheryl Bossak, Mrs. Jessica Ceccolini, Mrs. Anne Keating, Mrs. Marianne Vozzo, Mr. Michael Drazek, Director, Jennifer Polidori, Council Liaison

**Absent:** Mrs. Kathleen Cole, Mr. Ozzie Diaz, Mr. Glenn Huther

**Minutes:** The September 2018 regular meeting minutes were examined. A motion was made to accept the minutes by Sheryl Bossak, seconded by Anne Keating, carried.

### **Collection and Finance**

A motion was made to transfer funds from the Borough Savings Account to the Borough Checking Account to pay the Budget 2018 Bills on the October 2018 Bill List by Jessica Ceccolini, seconded by Sheryl Bossak, carried.

A motion was made to transfer funds from the Library Savings Account to the Borough Checking Account to pay the Budget 2018 Bills on the October 2018 Bill List under Library Account by Marianne Vozzo, seconded by Anne Keating, carried.

Collection and finance reports were discussed. Michael explained 45 audio books have been ordered with the donation from the Women's Club. Twenty five percent of the purchase was allocated to children's audio and the rest for adult audio books. All will have a label affixed to them thanking the Women's Club for their donation.

### **Director's Report**

The Director's Report was examined by the Board. Discussion followed. The board was happy to see that Ashley from the library presented story time during summer camp at Hershfield Park on Mondays 7/2, 7/9 and 7/16. Marianne commented that this might have made more people aware of the Pompton Lakes Library and attracted more people to come visit. However, Michael advised that remediation was taking place at the time and access was limited, but it was a good way to bring the library to them. Michael advised that some magazines and newspapers got wet in the basement during the heavy rain. It seems to be an issue with one of the basement windows. He suggested that we may want to get something he saw at Home Depot that would contain the water as it enters the basement causing less damage. Jennifer Polidori arrived early to discuss with Michael about our DPW needs, upcoming events and the bond act and will report back to council. Michael also advised that the photocopier has been fixed, but advises that we may want to research pricing for a new one and replace it in a couple of years. The current copier does have a contract and seems to be working fine for now.

### **Friends of the Library Report**

Shirley McCabe reported that the New Jersey State Orchestra Concert series had its first outing in October and it went very well. Fifteen residents of Pompton Lakes and fifteen residents of Wanaque participated. Wanaque residents made positive comments on the program and how beautiful our library was. In November, local author, Paul Chepurko, will be speaking about his book *Small Town, Big Sacrifice III* to corroborate with Veterans Day. The big event planned for December is coming along well. Flyers have been created and will be distributed soon explaining cost and tour details for the Holly House Tours on December 1<sup>st</sup> from 2-4pm, same day as the holiday stroll. One Book One town event went fairly well as far as participants reading the children's book and adult book, but the Saturday turnout for the culminating

event was poorly attended. Discussions will be had on how to improve attendance and maybe consider having it another day of the week and in the evening when more residents might be able to attend.

### **Old Business**

Trustee Training – Michael passed out login information on short takes for board members to participate and help accumulate required 7 hours of training. There will also be a local trustee training seminar with guest speaker either November or December. As information becomes available, Michael will pass it along to the board.

Plumbers have been called to check on the steam pipes in the basement. One will be coming this Wednesday. Michael will also get more estimated to compare costs.

### **New Business**

2018 State Aid – Michael Drazek advised the 2018 NJ State Aid will be \$4857, which is a little more than last year.

2019 Funding – Michael Drazek advised that funding has increased by about \$16,000. Jennifer Polidori will check with council to see if that might affect the additional aid we receive from the borough.

CD Renewal – Michael Drazek advised that the Dr. Freathy CD for \$50,641.05 is due to expire on 10/22/18. Current rate is 1.24% and Michael will see if we can get the current promotional rate of 2.23%, but if not he will negotiate the best rate available and renew it for another 12 or 13 months. Motioned by Anne Keating, seconded by Jessica Ceccolini, carried.

Check stop payment – Michael advised a stop payment was issued to a check sent to Adrian Bet that was never received. Replacement check has been issued and there will be no charge for the stop payment.

Trustee Board Role – Anne Keating started discussion on what the trustee board can do to advocate for the library and reach out to the town. Suggestions included maybe a dinner at a local restaurant with a guest speaker. Sheryl Bossak suggested that we focus on the senior community as well. The library offers interaction that you can't get from the internet. Sheryl thought there might even be grant monies available to help with social service community outreach and seniors. The board members will put some more thought to this and come up with some ideas

**Meeting Opened for Public Comments** – The meeting was opened for public comments at 8:36pm. There being no members of the public present, the open portion of the meeting was closed at 8:37pm.

**Meeting Adjourned** – A motion was made to adjourn the meeting at 8:37pm by Anne Keating, seconded by Jessica Ceccolini, carried.

The next meeting is scheduled for November 19th, 2018 at 7:00 p.m.

Approved by,

Marianne Vozzo  
Secretary