

## MINUTES OF THE OCTOBER 10, 2018 REGULAR COUNCIL MEETING

The following are the Minutes of the October 10, 2018 Regular Meeting of the Mayor and Council of the Borough of Pompton Lakes that was held in the Council Meeting room of the Municipal Building, 25 Lenox Avenue, Pompton Lakes, New Jersey and was called to order at 7:30 P.M.

Mayor Michael Serra opened the Meeting and led participants in saluting the flag.

Mayor Serra asked for a moment of silence for the passing of the father of Kevin Boyle, Borough Administrator.

Mayor Serra then read the Open Public Meeting Law Statement of Compliance.

A Roll Call indicated the following members were present: Mayor Michael Serra, Council President Terri Reicher, Councilmen William Baig, Erik DeLine, Frank Jaconetta and Councilwoman Jennifer Polidori. Councilman Ekamon Venin was excused from the meeting.

Also present were Borough Attorney, Joseph Ragno and Borough Clerk, Elizabeth Brandsness.

**MAYOR PRESENTATIONS AND UPDATES: None**

### **PUBLIC COMMENTS:**

Motion moved by Councilwoman Reicher, second by Councilman DeLine to open the Meeting for Public Comments. All voted in favor of the motion.

#### **RANDY HINTON, Montclair Avenue**

Mr. Hinton commented on the recent debate sponsored by the League of Woman Voters and congratulated all who participated in the successful debate.

Mr. Hinton commented on the growing deer population and stated he felt this was an important issue. Mr. Hinton suggested programs that offered assistance in educating the public as to how to reduce the population. Mr. Hinton questioned whether the Borough planned to address the growing population of deer. Mayor Serra responded and stated the overpopulation of deer is an issue throughout the State. Mayor Serra once again stated, the State needs to develop a program to address the issue state wide prior to proceeding with a town plan.

#### **CARL ROMAN, Hershfield Street**

Mr. Roman questioned whether the Borough is in the process of becoming a *stigma free community*. Mr. Roman spoke of the benefits of becoming a *stigma free community* and encouraged the Borough to contact the Mental Health Network as a resource for input as to the management of mental health issues.

Mayor Serra stated the Board of Health discussed the matter during a meeting and is preparing a Resolution to become a *stigma free community*.

Councilman DeLine also offered some input as to the Borough becoming a *stigma free community* and stated the Borough is in the process of working with the Board of Health to achieve the status and the Resolution would be adopted during the December Board of Health meeting. Councilman DeLine stated currently, the Health Educator along with some staff within the Borough met to further plan the implementation of a *stigma free community*.

Mayor Serra stated achieving such status will be an ongoing process involving many entities within the Borough. Mr. Serra stated the Pompton Lakes Prevention Coalition would be involved with the process and advised Mr. Roman to attend a Coalition Meeting to further discuss achieving a *stigma free community*.

Motion moved by Councilman DeLine, second by Councilman Baig to close the Meeting for Public Comments. All voted in favor of the motion.

**MINUTES:**

Motion moved by Councilwoman Reicher, second by Councilman DeLine to approve the Regular Meeting Minutes of September 26, 2018. All voted in favor of the motion.

**BILL LISTS**

Current Fund	\$ 2,391,043.31
Capital Fund	\$ 42,667.50
Recreation Trust	\$ 58.50
Unemployment	\$ -0-
Dog Trust Account	\$ -0-
Other Trust Account	\$ 3,723.10
Clerk's Account	\$ -0-
Open Space Trust	\$ -0-

Motion moved by Councilman Baig, second by Councilman DeLine to approve the Bill Lists. All voted in favor of the motion.

**PETITIONS: None****CONSENT AGENDA:**

*(No Council Members Required Any Resolutions To Be Pulled from The Consent Agenda for Separate Action)*

**WHEREAS**, the Mayor and Council of the Borough of Pompton Lakes has reviewed the Consent Agenda consisting of various proposed Resolutions, and

**WHEREAS**, the Mayor and Council of the Borough of Pompton Lakes does not desire to remove any Resolutions for individual action from that Agenda,

**NOW, THEREFORE, BE IT RESOLVED** that the following Resolutions on the Consent Agenda are hereby approved:

1. Resolution 18-181 Authorizing Cancellation And Refund Of Taxes Block 6000 Lot 13
2. Resolution 18-182 Awarding The Bid And Authorization To Execute A Contract For FY 2017 N.J.D.O.T. Road Improvement Project (Grant Avenue) In An Amount Not To Exceed \$243,037.50 To 4 Clean-Up, Inc. Along With Alternates No. 1 and No. 2 In An Amount Not To Exceed \$40,296.50
3. Resolution 18-183 Approving Various Promotions Within The Pompton Lakes Department Of Public Works Effective October 15, 2018
4. Resolution 18-184 Award A Contract For The Marketing Of Aluminum Cans From The Borough's Recycling Center To Rockaway Recycling For A One Year Period Effective October 15, 2018
5. Resolution 18-185 Awarding The Bid And Authorization To Execute A Contract For The Summit Avenue Retaining Wall Project To Alimi Builders, Inc. In An Amount Not To Exceed \$161,545.50
6. Resolution 18-186 Appointing Full Time Telecommunication Officers For Employment In Pompton Lakes Police Department
7. Resolution 18-187 Approving Participation With The State Of New Jersey Department Of Law And Public Safety FY 16 National Crime Statistics Exchange (NCS-X) Implementation Assistance Program: Phase II – Support For States

Motion moved by Councilman DeLine, second by Councilman Jaconetta to approve the Consent Agenda. All voted in favor of the motion.

**RESOLUTION NO. 18-181**

**WHEREAS**, the Tax Assessor has determined the owner of the below property to be eligible for a 100% Disabled Veteran Exemption effective November 3, 2017; and

**WHEREAS**, taxes have been billed for the property through December 31, 2018; and

**WHEREAS**, taxes on the property have been paid through March 31, 2018.

**NOW, THEREFORE, BE IT RESOLVED**, that the proper officers be and are hereby authorized and directed to cancel the taxes and refund the resultant credits to the home owner.

<u>Block/Lot</u>	<u>Location</u>	<u>Taxes Cancelled</u>	<u>Taxes Refunded</u>	<u>Period</u>
6000 / 13	223 Lakeside Ave	\$ 2,309.28	\$2,309.28	4Q17
		\$ 3,623.00	\$3,623.00	1Q18
		\$ 3,623.00		2Q18
		\$ 3,068.76		3Q18
		\$ 3,067.00		4Q18
<b>TOTAL</b>		<b>\$ 15,691.04</b>	<b>\$5,932.28</b>	

**RESOLUTION NO. 18-182**

**WHEREAS**, on September 27, 2018, the Borough of Pompton Lakes received bids for FY 2017 N.J.D.O.T. Road Improvement Project (Grant Avenue) and alternates; and

**WHEREAS**, 3 General Contractors provided bids for said improvements; and

**WHEREAS**, based upon the review of the bids submitted it has been determined that 4 Clean-Up, Inc. was the “lowest responsible bidder” for said improvements; and

**WHEREAS**, Ferriero Engineering, Inc. and the Borough Administrator recommend the award of bid to 4 Clean-Up, Inc.; and

**WHEREAS**, the Treasurer has certified funds are available in the Capital Budget for said purpose.

**NOW, THEREFORE, IT IS RESOLVED** by the Mayor and Council of the Borough of Pompton Lakes, County of Passaic, State of New Jersey that it hereby awards the bid for FY 2017 N.J.D.O.T. Road Improvement Project (Grant Avenue) to 4 Clean-Up, Inc. located at 4501 Dell Avenue, P.O. Box 5098, North Bergen, NJ 07047-5098 in an amount not to exceed \$243,037.50 along with alternates no. 1 and no. 2 in an amount not to exceed \$40,296.50.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to execute a contract with 4 Clean-Up, Inc. with the terms and conditions noted in the bid document, submitted to the District Office of Aid subject to approval of the N.J.D.O.T.

**RESOLUTION NO. 18-183**

**WHEREAS**, Ryan Wright, Robert Bowen, Adam Sanborn, John Schaffer, Liri Zekirovski and Robert Barnes have been recommended by Daniel O’Rourke, Superintendent of Public Works for promotion; and

**WHEREAS**, the Personnel Committee has reviewed the Superintendent’s request and recommends the Mayor and Council approve the following as provided by the contract:

Ryan Wright	Laborer 2 to Laborer 3	\$1,750.00
Robert Bowen	Laborer 1 to Laborer 2	\$1,750.00
Adam Sanborn	Laborer 1 to Laborer 2	\$1,750.00
John Schaffer	Laborer 1 to Laborer 2	\$1,750.00
Liri Zekirovski	Laborer 1 to Driver	\$5,000.00
Robert Barnes	Laborer 1 to Driver	\$5,000.00

**NOW, THEREFORE, IT IS RESOLVED** by the Mayor and Council of the Borough of Pompton Lakes, County of Passaic, State of New Jersey that it hereby approves the promotions listed

above as recommended by the Personnel Committee effective October 15, 2018 as provided for by the contract.

**RESOLUTION NO. 18-184**

**WHEREAS**, the Superintendent of Public Works has recommended the Borough examine other vendors for the marketing of aluminum cans from the Borough Recycling Center; and

**WHEREAS**, the Borough solicited a request for proposals from area recycling vendors found on the approved list published by the N.J.D.E.P.; and

**WHEREAS**, Rockaway Recycling provided a proposal that included pickup, dump and return of our container with a rebate of \$0.40/lb. all fees included; and

**WHEREAS**, it is the recommendation of the Superintendent of Public Works and Borough Administrator that a contract be awarded to Rockaway Recycling for the acceptance and marketing of aluminum cans for the Borough Recycling Center; and

**WHEREAS**, Rockaway Recycling has provided the necessary business registration certificate and affirmative action documentation as required by law.

**NOW, THEREFORE, IT IS RESOLVED** by the Mayor and Council of the Borough of Pompton Lakes, County of Passaic, State of New Jersey that it hereby awards a one-year contract to Rockaway Recycling for the acceptance and marketing of aluminum cans commencing October 15, 2018.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to execute said contract.

**RESOLUTION NO. 18-185**

**WHEREAS**, on September 12, 2018, the Borough of Pompton Lakes received bids for the Summit Avenue Retaining Wall Project; and; and

**WHEREAS**, 5 General Contractors provided bids for said improvements; and

**WHEREAS**, based upon the review of the bids submitted it has been determined that Alimi Builders, Inc. was the "lowest responsible bidder" for said improvements; and

**WHEREAS**, Ferriero Engineering, Inc. and the Borough Administrator recommend the award of the bid to Alimi Builders, Inc.; and

**WHEREAS**, the Treasurer has certified funds are available in the Capital Budget for said purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Pompton Lakes, County of Passaic, and State of New Jersey that it hereby awards the bid for the Summit Avenue Retaining Wall Project to Alimi Builders, Inc. located at 637 Wyckoff Avenue, Suite 231, Wyckoff, N.J. 07481 in an amount not to exceed \$161,545.50

**BE IT FURTHER RESOLVED**, that the Mayor and Clerk are hereby authorized to execute a contract with Alimi Builders, Inc. with the terms and conditions noted in the bid document

**RESOLUTION NO. 18-186**

**WHEREAS**, there is a need to appoint and employ two full time Telecommunication Officers in the Pompton Lakes Police Department; and

**WHEREAS**, Chief of Police Moises Agosto has recommended to the Borough Administrator the appointment of Richard Yurga and Hector Alcantara.

**NOW, THEREFORE, IT IS RESOLVED** by the Mayor and Council of the Borough of Pompton Lakes that Richard Yurga and Hector Alcantara shall be and are hereby appointed to the position of full time Telecommunication Officers for the Borough of Pompton Lakes Police Department; and

**BE IT FURTHER RESOLVED**, the hourly rate for the position of Telecommunication Officer shall be the hourly rate established for full time public safety dispatcher in the PLBEA

**RESOLUTIONS FOR SEPARATE ACTION: NONE**

**ORDINANCES:**

**ORDINANCES FOR FIRST READING AND INTRODUCTION:**

*(Ordinance will be presented for second reading and final adoption on October 24, 2018)*

**ORDINANCE NO. 18-22**

**AN ORDINANCE AMENDING THE REDEVELOPMENT PLAN FOR DOWNTOWN POMPTON LAKES, AMENDING ORDINANCE NUMBER 09-01 (AS SUBSEQUENTLY AMENDED) BY ADDING CERTAIN PROPERTIES (BLOCK 6300 LOT 7) 11 LENOX AVENUE TO THE DOWNTOWN POMPTON LAKES REDEVELOPMENT**

Mr. Ragno stated the Governing Body and the Planning Board has determined Block 6300/Lot 7 is an area in need of redevelopment. Mr. Ragno stated this Ordinance will provide for an additional property to the downtown redevelopment area.

Motion moved by Councilwoman Reicher, second by Councilman Baig to approve Ordinance No. 18-22 for Introduction.

**Roll Call: Councilman DeLine, Yes, Councilman Jaconetta Yes, Councilwoman Polidori Yes, Councilwoman Reicher, Yes, Councilman Venin, Excused, Councilman Baig, Yes.**

**ORDINANCES FOR SECOND READING AND FINAL ADOPTION:**

*(These Ordinances have been advertised and posted on the Municipal Bulletin Board)*

**ORDINANCE NO. 18-21**

**AN ORDINANCE AMENDING §190-16 OF THE BOROUGH ADMINISTRATIVE CODE ADDING §190-16DD. CONSTRUCTION MITIGATION REQUIREMENTS**

Mr. Ragno stated this Ordinance follows the recommendation of the Borough and Board Engineers to add a provision to the Zoning Ordinance thus allowing closer monitoring of areas under construction.

Motion moved by Councilman DeLine, second by Councilman Jaconetta open the Meeting for public comments on Ordinance No. 18-21. All voted in favor of the motion.

No one from the public wished to comment on Ordinance No. 18-20

Motion moved by Councilwoman Polidori, second by Councilwoman Reicher to close the Meeting for public comments on Ordinance No. 18-21. All voted in favor of the motion.

Motion moved by Councilman DeLine, second by Councilman Jaconetta to approve Ordinance No. 18-21 for Final Adoption.

**Roll Call: Councilman DeLine, Yes, Councilman Jaconetta Yes, Councilwoman Polidori Yes, Councilwoman Reicher, Yes, Councilman Venin, Excused, Councilman Baig, Yes.**

**MAYOR MICHAEL SERRA:**

Mayor Serra reported on the following.

- attended a meeting with a neighboring town mayor to discuss shared services
- final details are being considered for a food store within the former A&P store
- encouraged residents to support local restaurants and businesses within the Borough
- performed several weddings
- the Borough has had preliminary discussions with DuPont to explore the possibility of relocating the DPW to an area on DuPont property
- reminded residents to abide by the rules and regulations of trash collections to avoid being issued a violation and/or fine
- the Police Department has assigned and dedicated a full time Police Officer to traffic to focus on violations in the downtown area and other traffic related issues

#### **COUNCILWOMAN REICHER:**

Councilwoman Reicher reported on the following.

- offered her condolences to Mr. Boyle on the passing of his father
- commented on Ordinance 18-21 and stated the recommendation made by the engineers will assist establish regulations and guidelines in terms of safety
- commented on her participation along with the participation of Councilman DeLine and Councilwoman Polidori in a debate arranged by the League of Women Voters. Councilwoman Reicher stated she was pleased by the attendance as well as the respect participants demonstrated towards the candidates during the event. Councilwoman Reicher encouraged residents to view the video which can be seen on many media outlets.
- remarked on the many community programs offered such as the Rotary Steak and Chops Dinner, Coffee with a Cop, Women's Club Tag Sale and Fire Prevention Week. Councilwoman Reicher encouraged residents to support and attend these events.
- noted there would be BID Bucks sale
- several activities held during the month of October; 4<sup>th</sup> Annual Scarecrow contest, the Halloween Hunt, the Girl Scouts Fall Festival, the Chamber of Commerce Car Show and Pumpkin Painting at the Library.

Mayor Serra reminded parents to have their children bring a flashlight if they plan on attending the Halloween Hunt on October 21, 2018.

#### **COUNCILMAN BAIG:**

Councilman Baig reported on the following.

- offered his condolences to Mr. Boyle and his family on the passing of his father
- reported on activities in the First Aid Squad for the month of September
- the Prevention Coalition, along with the HAWC club will be distributing anti-drug door hangers to all local pizzeria's and the Library on October 5, 2018. The Coalition will also be distributing anti-drug information during the Pompton Lakes High School football game on October 6, 2018. Both of these events are in coordination with the National Knock Out Opioid Abuse Day. The Coalition, with cooperation with the Police Department, will be participating with National Prescription Drug Take Back Day on Saturday, October 27, 2018. Prescription drugs may be dropped off at Police Headquarters between 10am-2pm. The Coalition will be presenting a vaping program in the high school library on November 29, 2018 at 7:00pm
- the Colombia Bank Foundation presented a donation to the Board of Education for second grade computer labs
- the Director of Curriculum, Instruction and Testing reported on the PARCC testing results; students continue to outperform the state in all grade levels
- BID Bucks will be on sale on Saturday, October 13, 2018 from 11am-2pm at 274 Wanaque Avenue
- the Chamber of Commerce Car Show will be held on October 14, 2018 from 10am-5pm

Mayor Serra stated the Prevention Coalition has been visible and assessable during Borough events and encouraged parents to attend Prevention Coalition events and meetings. Meetings are on the fourth Thursday of the month at 7:00pm located at 274 Wanaque Avenue.

**COUNCILMAN DELINE:**

Councilman DeLine reported on the following.

- expressed his condolences to Mr. Boyle on the passing of his father and to Ms. Walsh, Borough Employee, on the passing of her mother-in-law
- the rain garden workshop will be held on October 13, 2018 at 10:00am in the Civic Center
- the latest Solitude Lake Management report indicates the management of the lake is within normal levels
- the Pompton Lakes Education Foundation has provided \$50,000 in grants to the school system since its inception in 2012
- thanked the League of Women Voters for sponsoring the recent debate for Council Candidates
- the technology committee discussed the use of a program called Verbio; a calendar app for residents
- attended the Fire Department Open House and commented on the informative presentation that was provided
- attended the Rotary Steak and Chops Dinner honoring Diane Gelok for her service to the community
- the “family hike” will be held on October 14, 2018 at Pochuck Mountain
- commented on the Borough’s movement towards Sustainable Jersey status. The Borough has received 200 points out of the required 150 points to attain a Bronze status. Pompton Lakes will be recognized during the League of Municipalities Conference.
- commented on pedestrians not entering the crosswalks when crossing the street on Wanaque Avenue thus jeopardizing their safety. Councilman DeLine stated TransOptions, in conjunction with the Police Department and the Board of Education, will meet in late November to discuss enactment of the program. Councilman DeLine commented on pedestrian initiatives that are related to the Complete Streets Plan.
- commented on a proposed Ordinance to change metered parking within the downtown business area to adjust the hours to be consistent on Monday through Friday
- commented on a proposed Ordinance addressing traffic controls during emergency construction projects

Mayor Serra noted teachers have the opportunity to request grant funds for specific needs offered by the Pompton Lakes Education Foundation.

**COUNCILMAN JACONETTA:**

Councilman Jaconetta reported on the following.

- offered condolences to Ms. Walsh and Mr. Boyle for their loss
- commented on the recommendation by the Superintendent of Public Works for the promotion of six DPW employees
- the Flu Clinic will be held on October 20, 2018 at 8-10am and November 5, 2018 at 4:30-6:30pm. The fee is \$15.00 and residents are asked to call to make an appointment.
- a SMAC screening will be held on October 20, 2018 for \$25.00. Call to make an appointment.
- the carotid artery and thyroid screening will be held on October 15, 2018 at 4:00-6:00pm and the fee is \$30.00
- attended the Passaic County Chief of Police Association fundraiser and congratulated the newest President of the International Association of the Chief of Police
- attended the Steak and Chops Dinner honoring Diane Gelok

**COUNCILWOMAN POLIDORI**

Councilwoman Polidori reported on the following.

- offered condolences to Mr. Boyle and Ms. Walsh
- commented on the opportunity afforded to the candidates to discuss issues and concerns during the League of Women Voters debate forum
- appreciated the community spirit in the Borough
- attended a “Meet the Author” presentation at the Library
- commented on the Women’s Club and the continued support service they offer for the community
- attended the Pompton Lakes Education Foundation Wine Tasting fundraiser and the Rotary Steak and Chops Dinner honoring Diane Gelok
- the Soccer Association is sponsoring a “Soccer Shoot” on October 27, 2018 at the Elks Lodge from 9am-3pm
- announced a meet and greet “Coffee with a Council” for residents at Starbucks to discuss issues or concerns scheduled for October 12, 2018 at 8:00am

Mayor Serra personally thanked the Women’s Club for their continued support and service for the community.

**COUNCILMAN VENIN:**

Councilman Venin was excused.

**JOSEPH RAGNO, Borough Attorney**

Mr. Ragno had no report.

**KEVIN BOYLE, Borough Administrator**

Mr. Boyle was excused.

**TABLED ITEMS: None****MEETING OPEN FOR PUBLIC COMMENTS:**

Motion moved by Councilman Baig, second by Councilwoman Reicher to open the Meeting for Public Comments. All voted in favor of the motion.

**AL EVANGELISTA, Fire Department President**

Mr. Evangelista commented on the history of Fire Prevention Month and the Fire Departments Open House and stated the event is observed during the Sunday through Saturday period in which October 9<sup>th</sup> falls to commemorate the Great Chicago Fire of 1871. Mr. Evangelista thanked the Skyline Lake Fire Department for offering their fire safety house and to everyone involved in the event.

Mr. Evangelista commented on an Ordinance changing metered parking times and stated at one time the downtown businesses were opened later on Friday evenings and warranted metered parking. Mayor Serra stated the change will address the hours for metered parking. Mr. Evangelista commented on an Ordinance created prior to the construction of Rt. 287 with regard to parking on Colfax Avenue and stated the Ordinance is obsolete and requested the Ordinance Committee amend the Ordinance.

Mr. Evangelista reported CERT members recently attended a “Stop the Bleed” class and commended their efforts. Mayor Serra agreed with Mr. Evangelista and acknowledged the dedication of the CERT members and their commitment to the community.



**RANDY HINTON, Montclair Avenue**

Mr. Hinton requested information on the shared service Mayor Serra referred to earlier in the Meeting. Mayor Serra stated he was not ready to disclose the information until the final arrangements are agreed upon. Mr. Hinton stated trees donated by Downes Tree Service have been delivered for the Eagle Scout project.

Mr. Hinton stated he is circulating a petition for residents in regards to the overpopulation of deer in the Borough. Mr. Hinton stated the petition requests the Governing Body address the growing deer population. Mayor Serra replied and stated once the State provides a viable program the Borough will address the issue.

Motion moved by Councilman DeLine, second by Councilman Jaconetta to close the Meeting for Public Comments. All voted in favor of the motion.

Motion moved by Councilman Baig, second by Councilman Jaconetta to approve the request of St. Mary's Church to close one roadway travel lane of Hamburg Turnpike, Ringwood Avenue and Wanaque Avenue 7:30am to 8:30am on Sunday, December 9, 2018 for the procession of the Virgin of Guadalupe (Passaic County Freeholders, Hundertmark Agency, Police and Fire Departments have been notified) All voted in favor of the motion.

Mayor Serra announced the Recycling Center would be closed on Tuesday, October 30, 2018 as a new cardboard compressor is scheduled to be installed.

**PRIVILEGE OF THE FLOOR:**

Councilwoman Reicher commented on CERT photos and stated she hoped to display the photos but unfortunately Councilman Venin is not at the meeting this evening.

Mayor Serra reported several sports groups in the Borough have requested the assistance of volunteers to help with their programs. Mayor Serra stated anyone interested in volunteering should contact the individual organization.

**RESOLUTION TO ADJOURN INTO CLOSED SESSION: None****ADJOURNMENT:**

Motion moved by Councilman Jaconetta, second by Councilman DeLine to Adjourn the Meeting at 8:46 PM. All voted in favor of the motion.

ATTEST: \_\_\_\_\_ APPROVED BY: \_\_\_\_\_  
**ELIZABETH BRANDSNESS, RMC** **MICHAEL SERRA**  
**MUNICIPAL CLERK** **MAYOR**

**October 10, 2018**