

MINUTES OF THE JANUARY 2, 2019 REORGANIZATION MEETING

The following are the Minutes of the January 2, 2019 Reorganization Meeting of the Mayor and Council of the Borough of Pompton Lakes that was held in the Council Meeting room of the Municipal Building at 25 Lenox Avenue, Pompton Lakes, New Jersey and was called to order at 6:36 pm.

Mayor Michael Serra read the Open Public Meetings Law Statement of Compliance and led participants in saluting the flag.

Rabbi Randall Mark delivered the invocation to the audience.

Elizabeth Brandsness, Municipal Clerk, read the results of the November 6, 2018 General Election results stating she was in receipt of the certification by Acting Passaic County Clerk, Walter Davison as follows: *Terri R. Reicher* received a total number of 2,212 votes and is elected to Council for a three-year term, *Erik I DeLine* received a total number of 2,172 votes and is elected to Council for a three-year term. *Jennifer Polidori* received a total number of 2,212 votes and is elected to Council to fill an unexpired term ending December 31, 2019.

Administration of Official Oath of Office to Council Members.

Mayor Serra invited Councilwoman Jennifer Polidori, to come forward to receive the Oath of Office and invited her family to join her. Assemblywoman Holly Schepisi administered the Oath of Office assisted by Senator Kristin M. Corrado and offered their congratulations to Councilwoman Jennifer Polidori.

Mayor Serra invited Councilwoman Terri Reicher, to come forward to receive the Oath of Office and invited her family to join her. Assemblyman Chris DePhillips administered the Oath of Office assisted by Senator Kristin M. Corrado and offered their congratulations to Councilwoman Terri Reicher.

Mayor Serra invited Councilman Erik I DeLine to come forward to receive the Oath of Office and invited his family to join him. Assemblyman Kevin Rooney administered the Oath of Office assisted by Senator Kristin M. Corrado and offered their congratulations to Councilman Erik DeLine.

Mayor Serra requested a Roll Call of the 2019 Members of Council. Ms. Brandsness presented the roll call as follows: Mayor Michael Serra, Councilmen William Baig, Erik DeLine, Frank Jaconetta, Councilwomen Jennifer Polidori, Terri Reicher and Councilman Ekamon Venin.

Also in attendance were Kevin Boyle, Borough Administrator and Elizabeth Brandsness, Borough Clerk.

Mayor Serra invited newly elected council members to address the public.

Councilwoman Reicher began her address by thanking Rabbi Randal Mark for attending the Reorganization Meeting and delivering the Invocation. Councilwoman Reicher recognized the dignitaries in attendance and thanked Assemblymen DePhillips and Rooney, Assemblywoman Schepisi and Senator Corrado for attending the Reorganization Meeting and delivering the Oaths of Office.

Councilwoman Reicher noted this would be the fourth time she would be addressing the public as a newly elected official. Councilwoman Reicher stated during this past term she served as Council President and had the opportunity to work alongside Mayor Serra as his confidante and trusted colleague and thanked the other members of the Council for their past support. Councilwoman Reicher stated she will continue to work along with loyal volunteers, Borough employees, consultants, Police Department and residents.

Councilwoman Reicher reflected on her experiences during the past election campaign and commented on the election process. Councilwoman Reicher thanked Councilman DeLine and Councilwoman Polidori for their energy and enthusiasm during an active and high spirited campaign. Councilwoman Reicher also acknowledged those who assisted during her election cycle and thanked the residents for entrusting her with another three year term to Council.

Councilwoman Reicher reflected on her involvement with redevelopment and the positive impact a revitalized downtown area would bring to our community. Councilwoman Reicher stated during her tenure she attended numerous meetings and collaborated with other various community stakeholders to encourage and stimulate the growth for the redevelopment process. Councilwoman Reicher reported on

the fruition of the PILOT (Payment in Lieu of Taxes), the formation of a Redevelopment Agency during her tenure along with the progress of several redevelopment projects.

Councilwoman Reicher commented on her involvement with the BID (Business Improvement District) giving a brief history of its early stages and how the BID has evolved by utilizing Social Media as a avenue of communication to the public in which to encourage residents to shop locally.

Councilwoman Reicher once again thanked the residents for showing their confidence and electing her for another term.

Councilman DeLine stated he begins this term with renewed optimism and a positive outlook for the future. Councilman DeLine stated through his experiences as a Councilmember he has developed an understanding for the operation of local government. Councilman DeLine highlighted some of his previous accomplishments and stated he looks forward to exploring new initiatives to advance the quality of life in our great community.

Councilman DeLine stated the fencing surrounding the Salvation Army building provides a visual that redevelopment is imminent. Councilman DeLine stated while redevelopment is a positive sign it is important to balance the need to change with the character of our community. Councilman DeLine stated the recent minor flooding is a critical reminder of the importance for continued monitoring and management for rivers and upstream reservoirs. Councilman DeLine commented on some of the State challenges the Borough faces and stated the Borough will unite to overcome those challenges.

Councilman DeLine thanked his family for their continue support along with the Mayor and Council for their leadership. Councilman DeLine thanked Senator Corrado, Assemblymen DePhillips and Rooney, and Assemblywoman Schepisi for attending the Reorganization Meeting and for advocating for Pompton Lakes in Trenton. Councilman DeLine also recognized Borough employees, consultants and volunteers for their continue efforts with making Pompton Lakes a better community. Councilman DeLine thanked all those that supported him during his campaign and stated he looks forward to serving the community for another three years.

Councilwoman Polidori began her address by expressing her gratitude towards her family, the Mayor, and Councilmembers for their continued support and encouragement. Councilwoman Polidori also thanked the legislature dignitaries, Senator Corrado, Assembly members DePhillips, Rooney and Schepisi for attending the meeting and actively supporting Pompton Lakes.

Councilwoman Polidori acknowledged the many volunteers who provide community spirit, the various activities the Recreation Commission members sponsor and the ongoing efforts for the management of the MUA by its board members. Councilwoman Polidori stated during her brief tenure she has gained a new perspective and appreciation for government and the administrative responsibilities with running the Borough. Councilwoman Polidori stated she looks forward to continuing her duties as liaison to the Recreation Commission and the MUA.

Councilwoman Polidori also thanked the Borough employees and volunteers for their hard work and most importantly to the residents for their trust in allowing her to continue to serve the community.

Mayor Serra congratulated and thanked the newly elected councilmembers. Mayor Serra commented on the commitment and number of meetings Councilmembers attend and stated they all strive to help the residents of Pompton Lakes and to make it a better place to live.

APPOINTMENTS:

Mayor Serra presented the following nominations for one year appointments of the 2019 Borough Officials:

ONE-YEAR APPOINTMENTS:

Borough Attorney – Joseph Ragno Jr., Struble Ragno

Borough Prosecutor – David C. Stanziale, LLC

Borough Public Defender – David A. Amadio

Borough Auditor – James Cerullo, Ferraioli, Wielkocz, Cerullo & Cuva

Assessment Search Official – Elizabeth Brandsness

Tax Search Official – Jill Walsh

Environmental Officer –

Bond Counsel - Robert Beinfield, Hawkins, Delafield and Wood, LLP

Insurance Risk Manager – Hundertmark Agency

Motion moved by **Councilwoman Reicher**, second by **Councilwoman Polidori** to approve the Nominations for the 2019 one year appointments of Borough Officials. All voted in favor of the motion.

NOMINATION OF COUNCIL PRESIDENT/ASSIGNMENTS FOR 2019:

Mayor Serra presented the following nomination for Council President for 2019

COUNCIL PRESIDENT

Terri Reicher to serve as **Council President** for 2019.

COUNCIL ASSIGNMENTS

Mayor Serra presented the following nominations for Council Assignments for 2019

CIVIC ACTIVITIES CHAIRMAN:

Jennifer Polidori to serve as **Civic Activities Chairman** for 2019.

FINANCE CHAIRMAN:

Ek Venin to serve as **Finance Chairman** for 2019.

LICENSE AND ORDINANCE CHAIRMAN:

Erik DeLine to serve as **License and Ordinance Chairman** for 2019.

PUBLIC WORKS CHAIRMAN:

Frank Jaconetta to serve as **Public Works Chairman** for 2019.

PUBLIC SAFETY CHAIRMAN:

Bill Baig to serve as **Public Safety Chairman** for 2019.

Motion to Approve Nomination Of Council President/Council Assignments for 2019

Councilman Jaconetta, Second, **Councilman Venin**. All voted in favor of the motion.

NOMINATION OF COUNCIL MEMBERS:

Mayor Serra presented the following nominations for Council Members for 2019:

CIVIC ACTIVITIES MEMBER:

Mike Serra to serve as **Civic Activities Member** for 2019.

FINANCE MEMBERS:

Bill Baig and Terri Reicher to serve as **Finance and Personnel Members** for 2019.

LICENSE AND ORDINANCE MEMBER:

Ek Venin, as **License and Ordinance Members** for 2019.

PUBLIC WORKS MEMBER:

Ek Venin, to serve as **Public Works Member** for 2019.

PUBLIC SAFETY MEMBER:

Jennifer Polidori, to serve as **Public Safety Member** for 2019.

Motion to Approve Nomination Of Council Members Councilman DeLine, Second Councilwoman Reicher. All voted in favor of the motion.

COUNCIL LIAISONS:

Mayor Serra presented the following nominations for Council Liaison Appointments for 2019:

CIVIC ACTIVITIES:

Jennifer Polidori as Liaison to the **Recreation Commission**

Ek Venin as Liaison to the **Library**

Bill Baig as Liaison to the **Municipal Alliance**

Bill Baig as Liaison to the **Board of Education**

Erik DeLine as Liaison to the **Veterans Committee**

Bill Baig as Liaison to the **Senior Citizens**

Jennifer Polidori as Liaison to the **Youth Advisory/Sport Groups**

Ek Venin as Liaison to the **Historic Commission**

FINANCE AND PERSONNEL:

Terri Reicher as Liaison to the **Borough Administrator**

Ek Venin as Liaison to the **Borough Treasurer**

Ek Venin as Liaison to the **Tax Collector**

Terri Reicher as Liaison to the **Assessor**

Ek Venin as Liaison to the **Auditor**

Terri Reicher, Bill Baig and Ek Venin as Liaisons to the **Salary Review Committee**

Erik DeLine as Liaison to the **Board of Education**

Bill Baig as Liaison to the **Planning Board**

LICENSES AND ORDINANCES:

Terri Reicher as Liaison to the **Borough Attorney**

Terri Reicher as Liaison to the **Magistrate (courts)**

Erik DeLine as Liaison to the **Board of Adjustment**

Erik DeLine as Liaison to the **Building Inspector**

Frank Jaconetta as Liaison to the **Shade Tree Commission**

PUBLIC WORKS (DPW):

Frank Jaconetta as Liaison to **Streets and Roads**

Frank Jaconetta as Liaison to **Buildings and Grounds**

Frank Jaconetta as Liaison to **Parks and Playgrounds**

Frank Jaconetta as Liaison to **Lighting**

Frank Jaconetta as Liaison to **Borough Engineer**

Erik DeLine as Liaison to **Environmental Protection Committee**

Frank Jaconetta as Liaison to **Passaic County Solid Waste**

Frank Jaconetta as Liaison to **Solid Waste and Recycling**

PUBLIC SAFETY:

Bill Baig as Liaison to **Police**

Bill Baig as Liaison to **Fire**

Bill Baig as Liaison to **First Aid**

Bill Baig as Liaison to **Police Reserve-Special Police Class II**

Bill Baig as Liaison to **Office of Emergency Management**

Bill Baig as Liaison to **CERT**

Frank Jaconetta as Liaison to **Board of Health**

Bill Baig as Liaison to **North Jersey Flood Control**

Bill Baig as Liaison to **208 Water Quality N.E. Basin**

Jennifer Polidori as Liaison to **M.U.A.**

Motion to approve Council Liaison Appointments Councilman Venin, Second, Councilman Baig.
All voted in favor of the motion.

COUNCIL APPOINTMENTS:

Mayor Serra presented the following nominations for Council Appointments for 2019:

BUSINESS IMPROVEMENT DISTRICT:

Bill Baig as Liaison to the **Business Improvement District**

ENVIRONMENTAL CAG:

Mike Serra as Liaison to the **Environmental CAG**

HEALTH CAG:

Mike Serra as Liaison to the **Health CAG**

CHAMBER OF COMMERCE:

Bill Baig as Liaison to the **Chamber of Commerce**

OPEN SPACE:

Erik DeLine, Jennifer Polidori and Mike Serra as Liaisons to the **Open Space Committee**

FLOOD ADVISORY BOARD:

Erik DeLine as Liaison to the **Flood Advisory Board**

TECHNOLOGY AND INNOVATION:

Ek Venin as Liaison to **Technology and Innovation Committee**

REDEVELOPMENT AGENCY COMMITTEE:

Terri Reicher as Liaison to **Redevelopment Agency Committee**

FINANCE:

Bill Baig as Class III Member to the **Planning Board** (Finance Chair to delegate responsibility)

Motion to approve Council Appointments Councilman DeLine, Second, Councilman Jaconetta. All voted in favor of the motion.

APPOINTMENTS:

Mayor Serra presented the following nominations Appointments for 2019:

Class II Special Officer Appointments:

Class II Special Officers as directed by Chief Agosto: Jason Ekkers, Matthew J. Evangelista, Walter J. Gosson, Willliam J. Hennessey, Jr, Thomas Kiritsis and Mark C.Sonne (term to 12/31/19)

(Special Officers will be sworn in at the January 9, 2019 Council Meeting)

Crossing Guard Appointments:

Christine Alario, Marilyn Bellavia, George Buckman, Paul Clynes, Phyllis Clynes, Joseph Hart, Richard Kuszony, Marilyn Lane, Dorothy Elaine Lindsey, Ronald Norman, Richard Pierce, Israel Rojas, Richard Torsiello, Peter Zieja, Evelyn Zynczak (term to 12/31/19)

Part-Time School Crossing Guards: Dawn Gosson, Raymond Hollenstein, Stephen Rigoll, Carol Smith and Robert Wortman (term to 12/31/19)

Police Matron Appointments:

Police Matron: Dawn E. Gosson, Corrine E. Harlos, Sharon A. Sonne, Mildred B. Stires, Cheryl A.Verrone (term to 12/31/19)

Motion to approve Class II Special Officers, Crossing Guards (full and part time) and Police Matron Appointments Councilman Venin, Second, Councilwoman Polidori. All voted in favor of the motion.

BOARD APPOINTMENTS:

Mayor Serra presented the following Board Appointment nominations for 2019:

Board of Health:

Robert Brady, Member (3 year term to 12/31/21), **Michael Morris**, Member (3 year term to 12/31/21), **Greg Smith**, Member (3 year term to 12/31/21)

Library Board:

Open Position, Trustee (5 year term to 12/31/23), **Jessica Ceccolini**, Mayor's Alternative (1 year term to 12/31/19), **Marianne Vozzo**, Superintendent (1 year term to 12/31/19)

Zoning Board of Adjustment:

Mary Curran, Alternate #2 (2 year term to 12/31/20), **Adam Kent**, Alternate #3 (2 year term to 12/31/20), **Open Position**, Alternate #4 (Term to 12/31/19), **Frank Russo**, member (4 year term to 12/31/22), **Cindy McNamara**, Member (4 year Term to 12/31/22)

Planning Board:

Steve Edgeller, Alternate #2 (2 year term to 12/31/20), **Open Position**, Class II (employee) (1 year term to 12/31/19),) **Bill Baig** Class III(1 year term to 12/31/19), **Steve Soojian**, Class IV (4 year term to 12/31/22), **Richard Fracaro**, Class IV (4 year term to 12/31/22)

Flood Advisory Board:

Steve Flormann, Member (3 year term to 12/31/21), **Pat Lenoy**, Member, (3 year term to 12/31/21), **Maria Kent**, Member, (3 year term to 12/31/21)

Motion to approve Board Appointments Councilman DeLine, Second, Councilman Venin. All voted in favor of the motion.

COMMISSION APPOINTMENTS:

Mayor Serra presented the following Commission Appointment nominations for 2019:

Historic Commission:

Dr. Keith Lockwood, Alternate #1 (unexpired term to 12/31/19), **Open Position** Alternate #2 (2 year Term to 12/31/20), **Open Position** Class A (Unexpired Term to 12/31/20), **Laura Jennings**, Class B/Chairman (Unexpired Term to 12/31/20), **David Rowen**, Class C, (Unexpired Term to 12/31/21), **Judi Pivrotto**, Class C, (4 year term to 12/31/22)

Recreation Commission:

Dana DeBonta, Commissioner, (5 year term to 12/31/23), **Liz Schoonmaker**, Alternate Commissioner (5 year term to 12/31/23)

Shade Tree Commission:

Pete Auteri, Commissioner (5 year term to 12/31/23), **Open Position** Alternate Commissioner (Unexpired Term to 12/31/21)

Motion to approve Commission Appointments Councilwoman Reicher, Second Councilman DeLine. All voted in favor of the motion.

COMMITTEE APPOINTMENTS:

Mayor Serra presented the following nominations for 2019 Committee Appointments:

Awards Program Committee:

Moises Agosto, Chief of Police, Jason Ekkers, Fire Department Chief, Shaun Phillipe, First Aid Squad Chief, Citizen (Art Kaffka) (1 year term to 12/31/19)

Local Emergency Management Planning Committee:

Albert Evangelista, William Baig, Mayor Michael Serra and all members of the Council, Kevin Boyle, Elizabeth Brandsness, Daniel O'Rourke, Tim Duffy, Moises Agosto, Derek Clark, Michael Klepacky, Ryan Cichon, Jason Ekkers, Dennis Dakake, Mary Ann Orapello, Shaun Phillipe, Sharon Sonne, Richard Berdnik, Borough Engineer, Trends Reporter, Robert Plavick, Deborah Ross, Coleen Moyle, John Wegele, Paul Amoroso, Salvatore Poli, Trooper Sean Talty, Maryann Trommelon, Tom Kiritsis, Representatives from Tilcon (1 year term to 12/31/19)

Environmental Committee:

Kathy Troast, Secretary (1 year term to 12/31/19), **Maria Kent**, Chairperson (3 year term to 12/31/21), **Julie Doncoes**, Member (3 year term to 12/31/21)

Technology and Innovation Committee:

Ek Venin, Erik DeLine, Bobby Cruz, Tim Troast, Laura Jennings, Brandon McGrath, Carl Lind, Carey Salerno, Al Spahn, Open Position (1 year term to 12/31/19)

Motion to approve Committee Appointments Councilman Venin, Second Councilman Jaconetta. All voted in favor of the motion.

AGENCY APPOINTMENTS:

Redevelopment Agency:

Mayor Serra stated there is an open position on the Redevelopment Agency.

COALITION APPOINTMENTS:

Pompton Lakes Prevention Coalition:

Mayor Serra presented the nominations of the following members to the Pompton Lakes Prevention Coalition:

- William Baig/Local Governmental Agency (Councilmember)
 - Jonathan Williams/Law Enforcement (Police)
 - Jake Herinko/School (Principal/Superintendent Designee)
 - Elizabeth Brandsness – Media (Borough Clerk)
 - Karen Murphy/Youth Serving Organization (Coordinator Youth-Teen Center)
 - Megan Gosiker/Youth (Chairperson Youth Taskforce)
 - Barbara Murphy/Civic - Volunteer Group (Director Recreation Department)
 - Annibel Accardi/Business
 - Donna Andelora/Religious Group (St. Mary’s Parish)
 - Sherrine Schuldt/Organization – Reducing Substance Abuse (Prevention Coalition (W/P University)
 - Eileen Horn/Parent (Member Board of Education)
 - Aurea DeLeon/ Health Care Professional (Professional Nurse-Health Administrator)
 - Ashley Lucyk (Project Director)
- (1-year term to 12/31/19)**

Motion to approve Pompton Lakes Prevention Coalition Appointments Councilman Baig, Second Councilman DeLine. All voted in favor of the motion.

CONSENT AGENDA:

No Council Member Required Any Consent Agenda Item To Be Pulled For Separate Action.

WHEREAS, the Mayor and Council of the Borough of Pompton Lakes has reviewed the Consent Agenda consisting of various proposed Resolutions, and

WHEREAS, the Mayor and Council of the Borough of Pompton Lakes does not desire to remove any Resolutions for individual action from that Agenda,

NOW, THEREFORE, BE IT RESOLVED that the following Resolutions on the Consent Agenda are hereby approved:

1. Resolution 19-01 Designating Depositories For Borough Funds, Account Names, Addresses And Numbers Of Said Borough Accounts
2. Resolution 19-02 Authorizing Treasurer To Disburse Funds
3. Resolution 19-03 Authorizing A Temporary Budget For The Borough Of Pompton Lakes For The Year 2019
4. Resolution 19-04 To Authorize Treasurer To Transfer Funds Between Accounts For Investment Purposes and Payables
5. Resolution 19-05 To Approve Use Of Consent Agenda On All Future Council Agendas
6. Resolution 19-06 To Designate Official Newspapers
7. Resolution 19-07 To Establish Petty Cash Funds For Pompton Lakes Police Department and Finance Department
8. Resolution 19-08 To Establish Change Funds For The Office Of The Borough Clerk, The Office Of The Tax Collector, The Building Department, The Health Department, The Police Records Department and the Recycling Center
9. Resolution 19-09 Appointing The Public Agency Compliance Officer For 2019
10. Resolution 19-10 To Fix The Amount Of A Service Charge For Checks Returned For Insufficient Funds
11. Resolution 19-11 Authorizing The Tax Collector To Hold A Yearly Tax Sale

UNEMPLOYMENT INS.		
COMP. TRUST FUND	02-4800314	Mayor & Treasurer or Mun. Clerk
RECREATION	02-4800325	Mayor & Treasurer or Mun. Clerk
POMPTON LAKES		
MUNICIPAL BAIL	02-4800288	Court Administrator
POMPTON LAKES COURT	02-4800277	Court Administrator
CLERK'S ELECTION	02-4800336	Mayor & Municipal Clerk
SPECIAL TRUST	0037716905	Mayor & Treasurer or Mun. Clerk
SPECIAL TRUST	00000409022891	Mayor & Treasurer or Mun. Clerk

RESOLUTION 19-02

BE IT RESOLVED by the Mayor and Council of the Borough of Pompton Lakes, a municipal corporation of the State of New Jersey that the Treasurer is hereby authorized to disburse such sums of money as may be required from time to time to meet the Borough's payroll, hospitalization, surgical and other medical benefit premiums, pension contributions, social security taxes and such other tax levies or other payments as may be required by laws or regulation to be paid on date prior to regular meetings of the Mayor and Council.

BE IT FURTHER RESOLVED that the Treasurer, in the event it is necessary to make such a disbursement under the conditions specified above, will obtain and hereby directed to obtain, approval and confirmation of any such disbursements at the next succeeding meeting of the Mayor and Council.

RESOLUTION 19-03

WHEREAS: N.J.S.A. 40A:4-19 authorizes the adoption of a temporary budget to provide for payment of necessary expenses until a permanent budget is adopted; and

WHEREAS: the Mayor and Council desire to adopt a temporary budget for the year 2019;

NOW, THEREFORE, IT IS RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF POMPTON LAKES, COUNTY OF PASSAIC, STATE OF NEW JERSEY THAT there be and there is hereby appropriated a sum not to exceed \$3,664,100.51 as per the attached detail, as the Temporary Budget for the year 2019.

YEAR 2019 TEMPORARY BUDGET	\$3,664,100.51
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RESOLUTION 19-04

WHEREAS, the Borough of Pompton Lakes, a municipal corporation of the State of New Jersey, normally has total average balances in excess of \$200,000.00 in its various general, capital, public assistance, payroll and other accounts in its depositories,

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer be and is hereby authorized to transfer these non-interest bearing accounts to negotiable certificates of deposit in either Borough depository in cooperation with the bank management's rate of interest, as prescribed in Reg. O, published by the Federal Reserve System on January 21, 1970, and

BE IT FURTHER RESOLVED, that the Treasurer is also authorized to transfer funds from savings deposits to checking accounts, and from checking accounts to savings deposits as the needs of the Borough may require, and

BE IT FURTHER RESOLVED, that the Treasurer's signature be affixed to any order of transfer of funds as heretofore outlined and authorized.

RESOLUTION 19-05

BE IT RESOLVED that the Clerk of the Borough of Pompton Lakes shall be directed to place in that portion of the Agenda known as the "**Consent Agenda**" any Resolutions not requiring more than the majority vote of the Council, and of which no Councilmember notifies said Clerk of their objections.

RESOLUTION 19-06

BE IT RESOLVED by the Mayor and Council of the Borough of Pompton Lakes, a municipal corporation in the County of Passaic, New Jersey that the **SUBURBAN TRENDS, THE RECORD, THE HERALD NEWS, AND THE NEWARK STAR LEDGER** are hereby designated the official newspapers for the publication of legal notices required by law to be published by the municipality, and

BE IT FURTHER RESOLVED, that the Borough Clerk be and is hereby authorized to place any legal notices of the Borough in any newspaper authorized to carry such legal notices, if the needs and interest of the Borough are best served thereby.

RESOLUTION 19-07

WHEREAS, it is necessary from time to time to make minor cash purchases, not exceeding \$50.00 as the occasion arises for the Police Department and Borough Departments,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Pompton Lakes that a Petty Cash fund of Fifty Dollars (\$50.00) be given to the Police Department, and Two Hundred Dollars (\$200.00) to the Finance Department. These funds are to be returned to the Borough's **GENERAL ACCOUNT** no later than the 24th day of December each year.

RESOLUTION 19-08

WHEREAS, it is necessary from time to time to make change as the occasion arises for the offices of the Municipal Clerk, Tax Collector, Building Department, Health Department, Police Records Department, and Recycling Center.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Pompton Lakes that a fund of One Hundred Dollars (\$100.00) be maintained by the Municipal Clerk, a fund of Two Hundred Fifty Dollars (\$250.00) be maintained by the Tax Collector's Office, a fund of One Hundred Dollars (\$100.00) be maintained by the Building Department, a fund of One Hundred Dollars (\$100.00) be maintained by the Health Department, a fund of Fifty Dollars (\$50.00) be maintained by the Police Records Department, and a fund of Twenty-five Dollars (\$25.00) be maintained by the Recycling Center.

RESOLUTION 19-09

WHEREAS, N.J.A.C. 17:27-3.5 requires the Borough of Pompton Lakes to appoint a Public Agency Compliance Officer (hereinafter referred to as a P.A.C.O.); and

WHEREAS, the P.A.C.O. is the liaison between the Department of the Treasury, Division of Contract Compliance and the contract vendor, and

WHEREAS, the P.A.C.O. also serves as the Borough's point of contact for all matters concerning the implementation and administration of Department of the Treasury regulations and statutes including but not limited to contract procedures pertaining to equal opportunity in connection with contract vendors and construction contractors; and

WHEREAS, the Mayor and Council desire to comply with applicable laws and regulations in this matter.

NOW, THEREFORE, IT IS RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF POMPTON LAKES THAT Kevin Boyle shall be and is hereby appointed to be the Public Agency Compliance Officer for the Borough of Pompton Lakes.

RESOLUTION 19-10

BE IT RESOLVED, by the Mayor and Council of the Borough of Pompton Lakes, County of Passaic, State of New Jersey, as follows:

1. A service charge shall be added to any account owing to the municipality if payment tendered on the account was by a check or other written instrument which was returned for insufficient funds;

2. Whenever an account owing to the municipality is for a Tax or Special Assessment, the service charge shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien. The service charge shall be \$20.00 per check or other written instrument.

RESOLUTION 19-11

WHEREAS, Chapter 99, P.L. of 1997, known as N.J.S.A. 54:5-19 directs the Tax Collector to hold a yearly tax sale; and

WHEREAS, Chapter 99, P.L. of 1999, known as N.J.S.A. 54:5-26 and N.J.S.A. 54:4-104.48 permits a maximum fee of \$25.00 for making a notice of tax sale for each of two weeks proceeding the date of the tax sale; and

WHEREAS, the Tax Collector is responsible for property tax collection;

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Pompton Lakes authorizes the Tax Collector to hold a yearly tax sale per State statute and to charge \$25.00 for each of two tax sale mailings.

RESOLUTION 19-12

WHEREAS, R.S. 54:4-66 provides that taxes are payable in quarterly installments on February 1st, May 1st, August 1st, and November 1st in each year, and

WHEREAS, N.J.S.A. 40:56-32 provides that installments on assessment are due on the anniversary of the second month following their confirmation, and

WHEREAS, N.J.S.A. 54:4-67 authorized municipalities to provide a grace period not exceeding ten days without additional charge for interest; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Pompton Lakes that no interest shall be charged if any installment of taxes is made within the tenth calendar day following the date on which the same becomes payable, but when an installment is received after the expiration of the grace period, the delinquent balance shall bear interest from the due date at a rate of 8% per annum on that portion of the delinquency which is less than or equal to \$1,500 and at 18% per annum on that portion of the delinquency which is in excess of \$1,500.

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Pompton Lakes that the Tax Collector be and is hereby authorized to charge an additional 6% penalty on a total delinquency in excess of \$10,000. in accordance with R.S. 54:4-67, Chapter 75, PL 1991.

RESOLUTION 19-13

BE IT RESOLVED, by the Mayor and Council of the Borough of Pompton Lakes, a municipal corporation in the County of Passaic, that **JILL WALSH** be and is hereby appointed as the **OFFICIAL TAX SEARCH OFFICER** of the Borough of Pompton Lakes for the year 2019.

RESOLUTION 19-14

BE IT RESOLVED, by the Mayor and Council of the Borough of Pompton Lakes, a municipal corporation in the County of Passaic, that **ELIZABETH BRANDSNESS** be and is hereby appointed as the **OFFICIAL ASSESSMENT SEARCH OFFICER** of the Borough of Pompton Lakes for the year 2019.

RESOLUTION 19-15

WHEREAS, the Open Public Meetings Act calls for the production of minutes from Executive Sessions and provides for said minutes to remain privileged communications - confidential until such time that same, pursuant to law, shall be released to the public; and

WHEREAS, the Mayor and Borough Council periodically review and approve Executive Session minutes as to their completeness; and

WHEREAS, subsequent to said approval, minutes may become available to the public.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Pompton Lakes, County of Passaic, State of New Jersey that the Municipal Clerk shall have the authority to release Executive Session minutes to the public upon request after consultation with the Municipal Attorney and it is determined that the specific Executive Session minutes in accordance with the law be released to the public.

BE IT FURTHER RESOLVED that this Resolution shall be considered on an annual basis at the reorganization meeting of the Mayor and Council.

RESOLUTION 19-16

WHEREAS, Public Laws of 1975, Chapter 23, Open Public Meetings Act, permits the Mayor and Council to establish a schedule of regular Council Meetings,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Pompton Lakes:

1. The Meetings will be held in the Municipal Building, 25 Lenox Avenue, Pompton Lakes, NJ 07442
2. The Meetings will begin at 7:30pm.
3. Special Meetings may be called by the Mayor as required.
4. The dates for the Regular Council Meetings are as follows:

January 2, 2019 – 6:30pm	Reorganization Meeting
January 9 and 23, 2019	July 17, 2019
February 13 and 27, 2019	August 14, 2019
March 13 and 27, 2019	September 11 and 25, 2019
April 10 and 24, 2019	October 16 and 30, 2019
May 8 and 22, 2019	November 13, 2019
June 12 and 26, 2019	December 11, 2019

The Agenda format for the Regular Meeting is as follows:

1. Call to Order, Prayer, Flag Salute, Statement of Compliance, Roll Call, Borough Officers, Mayor Presentations
2. Meeting Open for Public Comment
3. Approval of Minutes
4. Authorized Bills and Claims
5. Presentation of Petitions
6. Consent Agenda - Resolutions
7. Resolutions for Separate Action
8. Introduction of Ordinances – First Reading
9. Ordinances for Second Reading and Adoption
10. Mayor’s Report
11. Council Committee Reports
12. Tabled Items
13. Meeting Open for Public Comment
14. Privilege of the Floor
15. Adjourn to Executive Session When Required
16. Adjournment

All Meetings will be conducted under the Roberts Rules of Order Parliamentary Procedure.

This Resolution shall be mailed to the Suburban Trends, the Record, and the Newark Star Ledger Newspapers, posted on the bulletin board in the Municipal Building and mailed to any who request and pay for same.

RESOLUTION 19-17

BE IT RESOLVED, by the Mayor and Council of the Borough of Pompton Lakes the fees for the following customary towing and storage services are hereby by licensed operators:

- | | |
|---|----------|
| 1. Basic Tow: (up to 8000gvw). | \$95.00 |
| 2. Basic Tow Medium Duty: (8001gvw to 18000gvw). | \$150.00 |
| 3. Basic Tow Heavy Duty: (18001gvw to 80000gvw). | \$275.00 |
| 4. Waiting Time per hour billable in 15 minute increments. | \$80.00 |
| 5. Brush Cleaning, including debris that can be picked up by hand. | \$50.00 |
| 6. Site Clean Up (based upon # of 50lb. bags of absorbent used). | \$30.00 |
| 7. Tarping to prevent weather damage. | \$50.00 |
| 8. Crash Wrap to prevent weather damage. | \$50.00 |
| 9. Winching (up to 8000lbs.gvw) per hr. billable in half hr. increments. | \$120.00 |
| 10. Winching (over 8000lbs.gvw) per hr. billable in half hr. \$450.00 Increments. | |
| 11. Specialized Equipment Priced based upon type used | |
| 12. Labor billable per man per hour. \$80.00 | |
| 13. Second Truck Billable by prevailing rate | |
| 14. Administration Charge for vehicles involved in MVA (charge \$40.00 applicable after three (3) trips to storage yard). | |
| 15. Storage (up to 8000lb.gvw). \$35.00/day | |
| 16. Storage (over 8000lb.gvw). Rate based on spaces used | |

RESOLUTIONS FOR SEPARATE ACTION:

1. Resolution 19-18 Confirming Appointment Of Joseph Ragno Jr., Esquire Of Struble Ragno As The Municipal Attorney Subject To The Execution Of A Contract
Motion to Approve Resolution 19-18 Councilman Reicher, Second Councilman DeLine.
 Roll Call: Baig **Yes** DeLine **Yes** Jaconetta **Yes** Polidori **Yes** Reicher **Yes** Venin **Yes**.
2. Resolution 19-19 Confirming Appointment Of James Cerullo, Ferraioli, Cerullo & Cuva As The Municipal Auditor Subject To The Execution Of A Contract
Motion to Approve Resolution 19-19 Councilman Baig, Second Councilman DeLine.
3. Roll Call: Baig **Yes** DeLine **Yes** Jaconetta **Yes** Polidori **Yes** Reicher **Yes** Venin **Yes**.
 Resolution 19-20 Confirming Appointment Of Robert Beinfield of Hawkins, Delafield and Wood, LLP As The Municipal Bond Counsel Subject To The Execution Of A Contract
Motion to Approve Resolution 19-20 Councilwoman Reicher, Second Councilwoman Polidori.
 Roll Call: Baig **Yes** DeLine **Yes** Jaconetta **Yes** Polidori **Yes** Reicher **Yes** Venin **Yes**.
4. Resolution 19-21 Confirming Appointment Of David M. Hundertmark Agency, Inc., As The Official Municipal Insurance Risk Management Company Subject To The Execution Of A Contract
Motion to Approve Resolution 19-21 Councilman DeLine, Second Councilman Jaconetta.
 Roll Call: Baig **Yes** DeLine **Yes** Jaconetta **Yes** Polidori **Yes** Reicher **Yes** Venin **Yes**.
5. Resolution 19-22 Confirming Appointment Of AHS Hospital Corp./Chilton Medical Center For Public Health Nursing Services Pursuant To Existing Contract
Motion To Approve Resolution 19-22 Councilwoman Reicher, Second Councilman Venin.
 Roll Call: Baig **Yes** DeLine **Yes** Jaconetta **Yes** Polidori **Yes** Reicher **Yes** Venin **Yes**.
6. Resolution 19-23 Confirming Appointment Of Atlantic Corporate Health/Chilton Medical Center As The Official Facility For Occupational Health Services Subject To The Execution Of A Contract.
Motion to Approve Resolution 19-23 Councilman DeLine, Second Councilman Baig.
 Roll Call: Baig **Yes** DeLine **Yes** Jaconetta **Yes** Polidori **Yes** Reicher **Yes** Venin **Yes**.
7. Resolution 19-24 Confirming Appointment Of AHS Hospital Corp./Chilton Medical Center As The Official Facility For Community Health Education Subject To The Execution Of A Contract
Motion To Approve Resolution 19-24 Councilwoman Reicher, Second Councilwoman Polidori.
 Roll Call: Baig **Yes** DeLine **Yes** Jaconetta **Yes** Polidori **Yes** Reicher **Yes** Venin **Yes**.

INTRODUCTION OF ORDINANCES – FIRST READING AND INTRODUCTION *(These Ordinances will be presented for Second Reading and Final Adoption on January 23, 2019)*

ORDINANCE 19-01

AN ORDINANCE APPOINTING STRUBLE RAGNO, ATTORNEYS AT LAW, JOSEPH J. RAGNO, JR., ESQ., AS BOROUGH ATTORNEY FOR THE PERIOD JANUARY 1, 2019 THROUGH DECEMBER 31, 2019

Motion moved by Councilman Baig, second by Councilman DeLine to approve Ordinance 19-01 for Introduction. All voted in favor of the motion.

ORDINANCE 19-02

AN ORDINANCE AUTHORIZING THE MAYOR AND BOROUGH CLERK TO EXECUTE A LEASE AMENDMENT WITH THE POMPTON LAKES RIVERDALE LITTLE LEAGUE, INC.

ORDINANCE 19-03

AN ORDINANCE AUTHORIZING THE MAYOR AND BOROUGH CLERK TO EXECUTE A LEASE AMENDMENT WITH THE POMPTON LAKES RIVERDALE SOCCER ASSOCIATION, INC.

ORDINANCE 19-04

AN ORDINANCE AUTHORIZING THE MAYOR AND BOROUGH CLERK TO EXECUTE A LEASE AMENDMENT WITH THE POMPTON LAKES YOUTH ORGANIZATION, INC.

ORDINANCE 19-05

AN ORDINANCE AUTHORIZING THE MAYOR AND BOROUGH CLERK TO EXECUTE A LEASE WITH THE POMPTON LAKES BOARD OF EDUCATION

Motion to approve The Following Ordinances 19-02/19-03/19-04 and 19-05 for Introduction moved by Councilman Venin, second by Councilman Jaconetta. All voted in favor of the motion.

ORDINANCES FOR SECOND READING AND FINAL ADOPTION: There were none.

PROFESSIONAL REPORTS: None

MAYOR SERRA'S NEW YEARS DAY ADDRESS:

To follow at a later date.

Mayor Serra reminded the community of the time capsule that is buried in the Library front lawn scheduled to be opened on January 1, 2050

MEETING OPEN FOR PUBLIC COMMENTS:

Motion Moved by Councilman Jaconetta, second by Councilwoman Reicher to Open the Meeting for Public comments. All voted in favor of the motion.

Darlene Tamayne 124 Garden Road

Ms. Tamayne stated her concerns with debris on the sidewalk along the bridge crossing over into Riverdale. Ms. Tamayne stated she has contacted the County as well as the Borough DPW requesting that her concerns be addressed.

Mayor Serra responded the Borough is not picking up tree branches and leaves. Mayor Serra informed Ms. Tamayne if there is other types of debris to please contact the County.

Motion to close the Meeting for Public Comments

Motion moved by Councilman DeLine, second by Councilman Jaconetta to Close the Meeting for Public Comments. All voted in favor of the motion.

ADJOURNMENT:

Motion moved by Councilman Jaconetta, second by Councilman DeLine to adjourn the meeting at

7:28 PM. All voted in favor of the motion.

ATTEST _____
ELIZABETH BRANDSNESS, RMC
Municipal Clerk

APPROVED BY: _____
MICHAEL A. SERRA
Mayor